

CENTRAL RURAL ELECTRIC COOPERATIVE

BOARD MEETING SUMMARY

April 2, 2020

The regular meeting of the Central Rural Electric Cooperative board of trustees was held April 2, 2020.

EXECUTIVE COMMITTEE MEETING REPORT *Bill Davis*

Bill Davis reviewed the March 24, 2020 Executive Committee Meeting.

FINANCIAL REPORT *Sondra White*

Sondra White presented the financial report.

BANCFIRST SIGNATURE CARDS *Sondra White*

BancFirst Signature Cards were update.

DISTRICT MEETINGS *Max Myers*

Hunter Robinson reviewed the COVID 19 pandemic issues and possibilities.

Max Myers reported that District 1 filing has completed with only the incumbent filing, therefore no district meeting is required.

It was approved that district 7 filing continue as published. Those interested in the position can obtain the required paperwork at the headquarters. Staff will accommodate the process. The district meeting will be continued to coincide with the expected change in annual meeting date.

ANNUAL MEETING *Max Myers*

Following discussion of the COVID 19 pandemic concerns it was approved that Hunter Robinson, CEO and Max Myers, Central's attorney, take steps necessary to continue Central Rural Electric Cooperative's annual meeting to October 8, 2020 and meet all requirements.

COMMUNICATIONS REPORT *Jillianne Tebow*

Jillianne Tebow reported that due to the COVID 19 pandemic and the need to change annual meeting, no Aware meetings will be held in the fall.

She reviewed the communication that will take place due to the annual meeting changes.

SAFETY REPORT *Hunter Robinson*

Hunter Robinson reviewed the Safety report

MANAGER'S REPORT *Hunter Robinson*

Hunter Robinson report the following:

- April 30 audit meeting format
- Emergency Response Plan (ERP)
 - Central's business continuity plan
- Government COVID 19 actions
- 3-D printing opportunities
 - surgical mask holder and hands-free door opener
- Improvement of Cooperative's processes due to Central's COVID 19 responses

- Oil and gas update
- DG Dashboard providing DG information in real time
 - Net metering to be added to the member's bill
- Fiber discussion

DISTRIBUTED GENERATION RIDER REVIEW *Hunter Robinson*

Hunter Robinson reviewed the recommended changes to the Distributed Generation Rider made to meet new state statutes.

The Distributed Generation Rider will be recommended for approval at the next regular board meeting.

MAINTENANCE GUIDELINES *Jackie Berna*

Hunter Robinson reported staff will start providing quarterly maintenance updates.

Jackie Berna reviewed the accident and near miss reported from the safety report.

He reviewed the first quarter status of the following:

- Visual equipment inspection
- Substation recloser maintenance
- Residential meter change-out
- Line inspection
- Substation inspection
- Visual meter checks
- Usage of right-of-way budget

ANNUAL WAGE AND SALARY REVIEW *Hunter Robinson*

Hunter Robinson reported that all wages and positions are within existing pay scale and grading system. Hunter Robinson reported Centrals current full complement is 78 with no temporary or part-time personnel and that staffing flexibility could range from 75-80.

CFC COMPLIANCE *Hunter Robinson*

Hunter Robinson reported that he had completed the CFC Compliance report and that Central is compliant in all areas.

CENTRAL COMMUNITY FOUNDATION *Hunter Robinson*

The recommended changes to the Central Community Foundation bylaws were approved.

ANNUAL POLICY REVIEW *Max Myers*

Max Myers reviewed, and each board member affirmed that they had read the policies required for review.

POLICY 618 HOLIDAYS *Max Myers*

Changes to Policy 618 Holiday were approved.

POLICY 202 CORPORATE COMPLIANCE *Max Myers*

Changes to Policy 202 Corporate Compliance were approved.

POLICY 204 RECORD RETENTION *Max Myers*

Changes to Policy 204 Record Retention were approved.

POLICY 205 EQUAL EMPLOYEMENT OPPORTUNITIES *Max Myers*

Changes to Policy 205 Equal Employment Opportunities were approved.

KAMO REPORT *Mark Pittman*

Mark Pittman presented the KAMO report including:

- Power deliveries
- Lazy E Substation and Tap Line
- Keys to Qualls Junction double line reconstruction project
- Total generation
- New Madrid project
- Canceled KAMO Annual Meeting and AECI Update
- KAMO board meetings are electronic currently due to COVID 19 pandemic

UPCOMING MEETINGS AND TRAVEL *Donna Bowman*

Donna Bowman reviewed the upcoming meetings and travel that had been canceled due to the COVID 19 pandemic.

Stu Preston reported OAEC canceled the OAEC Annual Meeting indefinitely.

OTHER BUSINESS

The Central Rural Electric Cooperative Board of Trustees permit the Central Community Foundation to award addition gifts to food banks, not to exceed 50 percent of the Disaster Fund through the months of April and May of this current year.

LEGAL REPORT *Max Myers*

Max Myers presented the legal report to the board of trustees.

CEO AND ATTORNEY REVIEW *Bill Davis*

The board of trustees approved the CEO's annual review and approved the 2020 Attorney Engagement letter.